

Decision Schedule

Meeting name	Cabinet
Meeting date	Thursday, 26 September 2019
Date decisions published	Monday 30 September 2019

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non Key	**Last date for call in
6	CEMETERY IMPROVEMENT PLAN		<ol style="list-style-type: none"> 1) Cabinet APPROVED the Cemetery Improvement Action Plan; 2) Cabinet APPROVED the proposed changes to service charges to take effect from 1 December 2019; 3) Cabinet RECOMMEDED that Council approve the use of special expense reserve to cover the one-off cost for the improvement plan; 4) Cabinet APPROVED the commencement of works to explore options on how to make optimum use of Thorpe Road Cemetery and consider options for available sites for future provision. 	Non-Key	
7	MELTON SPORTS VILLAGE TENNIS FACILITIES		<ul style="list-style-type: none"> • Cabinet APPROVED that the Council submit a bid to secure funding to deliver the required improvements to the 	Key	3 October 2019

			<p>tennis courts at the Melton Sports Village. The total investment required was anticipated to be £120k, to include principle match funding of £40k from the Council and £20k from a community partner;</p> <ul style="list-style-type: none"> • Cabinet AGREED that release of £40k Council funding was conditional upon: <ul style="list-style-type: none"> • Identification of and ability to work with a trusted partner. • Receipt of £20k of community funding. • Receipt of up to £60k of grant funding. • Evidence of a suitable business case showing payback for the Council inclusive of the potential to lose £5k rental. • Prior to release of the Council funds, Cabinet would be satisfied with future arrangements for the tenure of the site, to include future arrangements for maintenance and investment. • Cabinet RECOMMENDED that Council approve the 		
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			<p>allocation of a sum of £120k (access subject to the above conditions being met) be included within the Capital Programme 2019/20 for improvements to the tennis courts at Melton Sports Village (to be funded £60k from grant funding, £20k community funding and £40k from the Council's own resources;</p> <ul style="list-style-type: none"> • Cabinet DETERMINED to fund the Council's £40k contribution from capital receipts. 		
9	CUSTOMER ENGAGEMENT AND SELF SERVE PLATFORM		<ol style="list-style-type: none"> 1) Cabinet AUTHORISED the award of the contract for a customer engagement and self-service platform to the chosen supplier; 2) Cabinet APPROVED that £120K be allocated from funding received from the Business Rates Pilot to the project and NOTED that the previous intended use of the Corporate Priorities Reserve was no longer required; 3) Cabinet DELEGATED authority to the Director for Law and Governance to draft and/or finalise any necessary legal documentation. 	Non-Key	

Call in

***What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

****What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.